

ISC Meeting Minutes
DATE: March 9, 2022

X	Joseph Griego City Council	X	Brian Osterloh Dept. of Technology & Innovation (DTI)	X	Dr. Stephen D. Burd UNM
X	Timothy P. Thackaberry	X	Jesse Muniz City of Albuquerque	X	Tim Skelton COA, Planning Department

WHAT	AGENDA
Roll Call	<i>There was a quorum</i>
Call to Order	<i>Brian Osterloh called the meeting to order at 1:30pm</i>
Announcements	<i>Brian Osterloh introduced Catherine Nicolaou as the City's new Broadband Manager</i>
Review and Approve Minutes from Previous ISC Meeting	<p>From February 9, 2022</p> <p><i>Motion To Approve: Tim Skelton</i> <i>Second: Jesse Muniz</i> <i>Vote: Unanimous. The motion passes.</i></p>
Public Comment	
ISC Actions	<p style="text-align: center;">A. Approve Regular Meeting Schedule for Remainder of 2022</p> <p><i>Brian Osterloh - Motion to continue to follow the current schedule. ISC meetings will take place on the 2nd Wednesday of each month at 1:30pm in the Grand Central Conference Room (Room 205 of City Hall).</i> <i>Second: Joseph Griego</i> <i>The motion passed unanimously</i></p> <p style="text-align: center;">B. Approve Public Comment Guidelines</p> <p><i>Motion To Adopt City Council Public Comment Guidelines: Brian Osterloh</i> <i>Second: Tim Skelton</i> <i>The motion passed unanimously.</i></p> <p style="text-align: center;">C. Final Action on Proposed Purchases:</p> <p style="text-align: center;"><u>Tessitura - Arts and Culture Point of Sale – Asia Stuart - \$659,999.00</u></p> <p>1. Description Tessitura is being proposed to replace Siriusware as the new point of sale system for the Department of Arts and Culture. Tessitura has been evaluated and meets/ exceeds use case needs. The application being purchased is cloud-based and will utilize preexisting network infrastructure. The vendor has been vetted for PCI compliance and payment integrations. The application is federated to promote the protection of PII. System hardware</p>

requirements fall in line with other city POS terminal standards. Tessitura has been developed over 20 years to serve arts organizations specifically. Arts and Culture are in agreement that this is the product of choice.

2. Business Case / Justification

Arts and Culture are utilizing an antiquated point of sale system. An RFP was released for the replacement and the responders were all deemed non-response. Resulting from that, we selected this application that fits/ meets all requirements of RFP and beyond.

3. Maintenance, Training and Other Associated Costs

\$132,000 per year over 5 years - Arts and Culture has also put aside funds to support the purchase of hardware and upgrade any necessary infrastructure

4. Impact to City / Dept Resources

Treasury, DTI, Arts and Culture

Motion To Approve: Tim Skelton

Second: Jesse Muniz

The motion passed unanimously

Oracle Databases to Cloud – Mark Leech

- **Mythics - Oracle PAAS and IAAS Credits- \$200,000.00**

1. Description

Credit usage to cover initial migration from Oracle Data Appliance to Oracle Cloud Infrastructure.

2. Business Case / Justification

The existing Oracle Data Appliance (ODA) is reaching the end of its useful life. In consultation with Oracle, DTI will be moving into the Oracle Cloud Infrastructure (OCI) instead of directly replacing the ODA. This request covers the services required to move core/critical databases and set up OCI infrastructure to meet the City's goals.

3. Maintenance, Training and Other Associated Costs

n/a

4. Impact to City / Dept Resources

n/a

- **OCI - Astute Professional/Technical - \$250,000.00**

1. Description

Professional/technical services required to migrate core databases from Oracle Data Appliance to Oracle Cloud Infrastructure.

2. Business Case / Justification

The existing Oracle Data Appliance (ODA) is reaching the end of its useful life. In consultation with Oracle, DTI will be moving into the Oracle Cloud Infrastructure (OCI) instead of directly replacing the ODA. This request covers the services required to move core/critical databases and set up OCI infrastructure to meet the City's goals.

3. Maintenance, Training and Other Associated Costs

n/a

4. Impact to City / Dept Resources

n/a

Motion To Approve: Joseph Griego

Second: Tim Skelton

The motion passed unanimously

VEEAM Backup System – Mark Leech - \$600,000.00

1. Description

Replace existing backup system with Veeam system.

2. Business Case / Justification

The current backup solution has reached its manufacturer's stated end of life. More

importantly, the backup requirements of the City have now far outstripped the capabilities of the existing system in terms of technology, security, and process (e.g. ransomware detection). This project will: * Replace the existing backup solution with a hybrid, cloud/dual on-premise solution (90 days on premise) * Review and optimize City backup processes (e.g. make sure that the right data is being backed up with the correct frequency to the correct location) * Allow the City to prepare for O365 document lifecycle management by providing for an initial max of 500 accounts * Prepare the City to move all backups to the cloud within the next 5 yrs

3. Maintenance, Training and Other Associated Costs

Additional data AWS charges are estimated at up to \$100k annually when at full capacity. However, this is volume-based and will be a slow ramp up over time.

4. Impact to City / Dept Resources

Replace backup system. This may improve nightly schedules and availability. Some impact on external network traffic

Motion To Approve: Brian Osterloh

Second: Tim Skelton

The motion passed unanimously

D. Final Action on Policies:

Cybersecurity Policy

Motion To Approve with modification (remove word “directly” from scope section of policy): Jesse Muniz

Second: Tim Skelton

The motion passed unanimously.

Enterprise Application and Software Policy

Motion To Approve with modification (add wording to include “enterprise applications and systems software” in the purpose section of the policy): Tim Skelton

Second: Timothy Thackaberry

The motion passed unanimously.

Incident Reporting and Response Policy for Abuse Using Technology

Motion To Approve with modification (change wording from “misuse of” to “abuse using” in the first sentence of the policy section of the document):

Brian Osterloh

Second: Jesse Muniz

The motion passed unanimously.

Change Management Policy

Motion To Approve: Dr. Stephen Burd

Second: Timothy Thackaberry

The motion passed unanimously.

Technology Overview	None.
General Information	<i>Brian Osterloh provided an update regarding staffing/hiring in the Department of Technology.</i>
Adjourn	2:37 pm (1:07:37)